

THE LAKES OF WOODBRIDGE CONDOMINIUM ASSOCIATION  
NOTICE OF INTENT TO SELL OR OTHERWISE TRANSFER  
(By-laws, Article VI, Section 20)

TO THE BOARD OF DIRECTORS OF THE LAKES OF WOODBRIDGE CONDOMINIUM ASSOCIATION:

I have attached a complete legible copy of the purchase or sales agreement and other documentation including lending institution and address, and closing date showing the terms of the intended sale, transfer.

I have set forth below the following required information on the prospective purchaser, transferee:

NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_

I certify that a) I have delivered a complete set of condominium documents/restrictions to the prospective buyer/transferee; b) I have advised the purchaser of the Association's right of first refusal; c) I have read the Association policy on property transfer; and d) the prospective buyer has been told that a non-refundable payment of an amount equal to four (4) times the then regular monthly assessment is due The Lakes of Woodbridge Condominium Association within ten (10) days of closing.

Signature of Co-Owner

RESPONSE TO NOTICE OF INTENT TO SELL, OTHERWISE TRANSFER

TO: \_\_\_\_\_ 20

Your request for approval has been considered by the Board of Directors of the Association and the following action has been taken:

\_\_\_\_ Your request as defined in the material provided us has been approved. A Certificate of Approval, if necessary, is available on request. Please furnish the Association with a copy of the deed/transfer documents promptly after the transaction has been closed.

\_\_\_\_ Your request has been disapproved. In accordance with Article VI of the Association By-laws, the Association notifies you that the following person is willing to purchase your unit upon the same terms as those specified in your notice:

NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_

No action has been taken on your request pending receipt of the following information:

THE LAKES OF WOODBRIDGE CONDOMINIUM ASSOCIATION  
BY:

President of The Lakes of Woodbridge Condominium Association